

Pennyghael Development Association
Directors Meeting
Pennyghael Community Hall

Thursday 17 February 2011

7.30 pm

Present: Sarah Blackwell, Roger Blackwell, Fiona Brown, Paul Chauvet, Joy Roberts

Apologies: Eileen Goll, Sue Morgan, Charles Pease

Minutes of last meeting, 9 December 2010: were proposed by Roger, seconded by Joy

Matters arising: **Cold water storage tanks above kitchen:** Have been replaced at a cost of ±£600. The insurance company declined to contribute.

Community Energy Scotland visit: Fiona has already circulated the report; it will be paid for by CES.

Employability Team: say they will return once more to finish up.

Hall Renovation Project: consideration of tenders received:

13 consultant, 18 architect, and 6 joint tenders have been received and sifted by Fiona, Sarah and Roger. A shortlist of 3 consultants and 3 architects has been selected for 'interview'. Hardcopies of these 6 tenders will be circulated to Joy, Sue and Eileen; Paul and Charles will be sent them by email. Fiona will be ringing those on the shortlist to arrange date/time for the PDA to meet them, anyone who would like to be involved is more than welcome.

Amalgamation of PDA and PCA: It was agreed that Pennyghael Community Development Association would be the best 'same-but-different' name.

Future Events: 1) AGM date: Tues 29 March

A.O.B.

1) Linda (Dawson?) would like to hold church services in the Hall on Sunday 17 April and 17 July – it was agreed that the directors have no objection to this, but that she should be asked for a donation to cover heating/lighting. This highlights the fact that we apparently don't have a set hourly rate for hire of the Hall – the only rate is £25/day or part thereof. *Sarah will find out what other Halls charge . . .*

2) The curry night raised about £450.

3) Jane Chauvet has sent a written proposal for operating a café at the Hall. There are a lot of things to be considered first – most importantly the Environmental Health service will need to approve the kitchen – *Fiona will ring them tomorrow*. We should also ask about the grant for upgrading private water supplies; the insurance will need checking, and there may be implications for the electrical appliance testing and the fire safety certification. Jane raises, among other issues, the need for an inventory of current

equipment, and the need for some new equipment such as a soup kettle. And asks what the terms would be i.e. a rental charge or a percentage of the profits.

4) Paul reported that a fixed pier has become financially untenable, and that the Estate is now looking at having a floating pier; planning permission will be needed, and grant funding, the deadline for which is the end of February. It was agreed unanimously that the PDA should write in support. *Paul to supply details - Sarah will write.*

5) It was suggested that the £10,000 from the BIG Lottery should be in an interest-bearing account – Paul to organize this.

6) Sarah requested Paul/RAClements send her the draft annual report in order to check the personnel pages. *Paul to tell RAC.*

Date and time of next meeting: Immediately after the AGM on 29 March.

The meeting closed at 20.15.